

**General Information**

Business Category: _____	Business Type: _____
Corp. Name: _____	Sellers Last Name: _____
DBA: _____	Sellers First Name: _____
Product Mix: _____	Home Address: _____
Address: _____	Home Address2: _____
Address2: _____	City: _____
City: _____	State: _____ Zip: _____
State: _____ Zip: _____	Email: _____
County: _____	Home Phone: _____
Phone: _____	Home Fax: _____
Fax: _____	Pager: _____

**Business Information**

Building Size: _____	No. of Seats: _____	Fixtures & Equipment:\$ _____
Basement?: Yes No	Basement Size: _____	
Parking: _____	Years Established: _____	Current Owner: _____
License Required: _____		
Base Monthly Rent:\$ _____	CAM:\$ _____	Real Estate Taxes:\$ _____
Lease Terms: _____	Lease Options: _____	
Days Open: _____ Closed: _____	Part Time Employees: _____	Payroll Per Month:\$ _____
Hours : _____	Full Time Employees: _____	Tax Returns – Last year filed _____

**Pricing & Selling**

<b>Landlord Information:</b>	<b>Pricing Data:</b>	<b>Real Estate Data:</b>
Name: _____	List Price: \$ _____	Real Estate Inc: Yes No
Phone: _____	Down Payment: \$ _____	Option to buy: Yes No
<b>Referring Agent:</b>	Balance: \$ _____	Asking Price: \$ _____
Name: _____	Interest Rate: _____%	
Phone: _____	Additional Terms: _____	
	Inventory in Price: \$ _____	Inventory Not in Price: \$ _____
Listing Type: _____		
Annual Sales: \$ _____	Annual Net Profit: \$ _____	
Reason for sale: _____		
Highlights: _____		

**OPEN LISTING AGREEMENT**

I hereby authorize EXECUTIVE BUSINESS BROKERS, INC., on a non-exclusive basis to expose my above referenced business for sale, \_\_\_\_\_ to potential buyers. It is agreed between the parties that should one of these potential buyers purchase my business, a commission of \_\_\_\_\_ percent of the total selling price but in no event less than \$ \_\_\_\_\_ will be paid in full by Seller at the time of closing to EXECUTIVE BUSINESS BROKERS, INC. If Seller finds a buyer on his/her own and either enters into a binding purchase contract and or closes on the sale of his/her business within 12 month of the expiration date of this Listing Agreement, Seller agrees to pay EBB at closing a marketing/processing fee of \$ \_\_\_\_\_. This agreement will remain in effect until \_\_\_\_\_. However, Seller further agrees to pay the full commission set forth in this agreement to the Broker in the event the property described herein is, within one year after the termination of this agreement, sold, traded or otherwise conveyed to anyone referred to Seller by the Broker during the term of this agreement. After the expiration of the initial listing term as specified above this Listing Agreement shall continue thereafter on a month to month basis until either party terminates this agreement by written notice not less than 30 days prior to the intended day of termination. The Seller acknowledges that he/she has supplied Broker with the listing information above including all financial information. Seller warrants such information to be true and correct and agrees to hold Broker harmless for any fees, claims or litigation arising from the sale of this business caused by Seller misrepresentations including but not limited to reasonable attorney fee's incurred by Broker.

<b>Employment Accepted By:</b>	Corporate Name: _____
Executive Business Brokers, Inc.	Seller Name (Printed): _____
	Seller Name (Signed): _____
Listing Agent: _____	Date: _____
Date: _____	